



Holbrook Church of England Primary School Job Description: Community Taskforce

Thank you for your interest in joining our Community Taskforce. Here is a list of your duties:

- Plan projects to raise money for the charities selected in agreement with the school council

- Organise and run any charity events under the leadership of the Community Minister:
 - Write to parents and carers to let them know about events
 - Create posters
 - Speak in assembly about events which are coming up
 - Take on organisational jobs needed to run the event

- Be involved in any projects with the local community which the school council may agree to be part of